

DEPARTMENT OF ENVIRONMENTAL QUALITY
Solid Waste Annual Permit Fee Quarter Payment Form PF001
Return to:
DEQ – Office of Financial Management
P.O. Box 10150, Richmond, Virginia 23240
804/698-4162 or 804/698-4178 (Fax)

Facility Permit Number: _____ Date: _____

Federal Identification Number: _____

Operator Name: _____

Operator Mailing Address: _____

Contact Telephone: _____ Fax: _____

Contact Name: _____ Title: _____

INSTRUCTIONS: Complete this form and return signed original and copy of the invoice with the first quarter payment by October 1, (year). A copy of this form and invoice must also accompany each subsequent payment. Quarter payments are allowed only for those facility operators that are required to pay annual fees exceeding \$8,000 for single or multiple permits. Quarter payments are not allowed for those facilities opting for a deferred payment until January 1, 2005.

I agree to pay the original invoice amount, due in four equal payments. Payments are due by the first of the month. I understand the responsibility to make each quarter payment by the respective due date. If the quarter payment is not made by the deadline, it is further understood that DEQ may, in addition to seeking other remedies available under the law, issue a notice of failure to pay. The notice shall require payment of the entire remainder of the annual fee payment within 30 days of the date of the notice, or inform the owner that he shall be ineligible to opt for the quarterly payment schedule until eligibility is reinstated by written notice from the department, or both.

Signed _____ Date _____
(Certifying Official)

Printed Name: _____

Total Amount Due: \$ _____

Due Date	Amount Due (By Quarter)	Received by DEQ – Office of Financial Management (DEQ-OFM Use Only)
October 1, (year)		
January 1, (year)		
April 1, (year)		
June 1, (year)		